<u>Date</u>	Reason	<u>Location</u>	<u>Amount</u>
April 2017			
11/04/2017 - Travel	Train from Glasgow to Edinburgh for Universities Scotland meetings (one-way)	Glasgow	£21.20
11/04/2017 – Accommodation	Holiday Inn Express City Centre, Edinburgh following Universities Scotland Meetings and business dinner	Edinburgh	£117.00
12/04/2017 – Travel	Train from Edinburgh to Glasgow following meetings and business dinner on 11/04/2017	Edinburgh	£21.20