<u>Date</u>	<u>Reason</u>	Location	<u>Amount</u>
May 2017			
04/05/2017 - Travel	Flight from Glasgow to London for TMP17 meeting	Glasgow	£73.60
04/05/2017 – Hospitality	Dinner with external senior level colleagues (table for 9), Union Street Café, London	London	£536.00
04/05/2017 – Accommodation	Overnight stay at Citizen M, London Bankside hotel	London	£175.05
07/05/2017 – Travel	Flight from Southampton to Glasgow	Southampton	£61.49
11/05/2017 – Travel	Flight from Glasgow to London to attend MillionPlus meeting and UUK meeting	Glasgow	58.60
11/05/2017 – Accommodation	Overnight stay at the Holiday Inn London Bloomsbury following attendance at MillionPlus meeting	London	£154.00
12/05/2017 – Travel	Flight London City to Glasgow	London	134.11
19/05/2017 – Travel	Flight from Glasgow to London to attend extraordinary meeting of LFHE	Glasgow	£89.60
22/05/2017 – Travel	Travel from Southampton to London for meeting, UWS London graduations and UWS alumni dinner	London	£41.20
22/05/2017 – Travel	Taxi fare from London Waterloo station to UWS graduations venue	London	£21.00
22/05/2017 – Travel	Taxi fare from Mercure Hyde Park Hotel to London Euston following attendance at alumni dinner	London	£12.00
22/05/2017 – Travel	Sleeper from London Euston to Glasgow	London	£160.00
			£1516.65