<u>Date</u>	Reason	<u>Location</u>	<u>Amount</u>
October 2017			
03/10/17 – Travel	Train fare from Paisley to Dundee for attendance at the Committee of Scottish Chairs- Dinner	Paisley	£47.80
03/10/17 – Travel	Caledonian Sleeper fare from Dundee to London for attendance at the LFHE BOARD MEETING AND RESIDENTIAL AWAY DAY	Dundee	£190.00
05/10/17 – Travel	One-way flight from London to Edinburgh prior to attendance at Carnegie Trust Board meeting	London	£175.11
05/10/17 – Travel	Taxi fare from central London to London City airport	London	£33.80
05/10/17 – Travel	Taxi fare from Edinburg airport to Dunfermline for attendance at the Carnegie Trust Board meeting	Edinburgh	£40.95
06/10/17 – Travel	Train fare from Dunfermline to Glasgow	Dunfermline	£21.50
10/10/17 – Travel	Flight Glasgow to London City ahead of attendance at QAA Board and Away day – Flight cost covered by QAA. UWS covering £60.00 for change of flight.	Glasgow	£60.00
10/10/17 – Accommodation	Cost of accommodation at Ashtree House, Paisley for external visitor + dinner (external visitor and Depute Principal) + breakfast (external visitor and Principal)	Paisley	£186.00
19/10/17 – External event	Attendance at IoD - An Influencers' Dinner with Dr Stephen Breslin, Chief Executive Officer	Glasgow	£72.00
24/10/17 – Travel	Cost of posting visa application to London ahead of forthcoming trip to India	Paisley	£6.45
31/10/17 – Travel	Invoice for visa application handling by CIBT ahead of forthcoming trip to India	Paisley	£892.60
		Total:	£1726,21