<u>Date</u>	<u>Reason</u>	<u>Location</u>	<u>Amount</u>
September 2018 –			
04/09/18 – Travel	Train fare from Glasgow Central to Sheffield for attendance at UUK Annual Conference	Glasgow	£44.15
04/09/18 – Travel	Taxi fare from Warrington Bank Quay to Warrington Central while travelling to Sheffield (as per above)	Warrington	£3.80
04/09/18 – Travel	Taxi fare from accommodation to Gala Dinner venue while attending UUK Annual Conference	Sheffield	£5.00
04/09/18 – Travel	Taxi fare from Gala Dinner venue to accommodation while attending UUK Annual Conference	Sheffield	£5.00
04/09/18 – Travel	Taxi fare while attending UUK Annual Conference	Sheffield	£4.40
05/09/18 – Travel	Taxi fare from accommodation to UUK Annual Conference venue	Sheffield	£4.00
05/09/18 – Travel	Taxi fare while attending UUK Annual Conference	Sheffield	£5.00
04/09/18 - Conference fee	Registration fee for attendance at UUK Annual Conference, 4-5 September 2018	Sheffield	£249
04/09/18 – Accommodation	Overnight stay at Holiday Inn Royal Victoria while attending the UUK Annual Conference	Sheffield	£89
05/09/18 – Travel	Train fare from Sheffield to Glasgow following attendance at UUK Annual Conference	Sheffield	£56.20
20/09/18 – Accommodation	Overnight stay at Premier Inn Edinburgh City Centre while in Edinburgh for meetings and attendance as a key note speaker at Converge Challenge Awards dinner	Edinburgh	£117.50
21/09/18 – Travel	Visa fee for travel to Novosibirsk and Moscow, Russia (6th to 11th October) for meetings with partner institutions	Edinburgh	£212
17/09/18 – Conference fee	Dinner at the Holiday Inn, Edinburgh prior to sitting on interview panel at Napier University on $18/09/18$	Edinburgh	£44.66
		Total	£839.71