<u>Date</u>	Reason	<u>Location</u>	<u>Amount</u>
March 2019			
01/03/2019 – Travel	Flight back from Southampton following attendance at UWS London campus graduations	Southampton	£34.99
12/03/2019 – Travel	Return flights to London ahead of attendance at QAA Board meeting on 13/03/2019 – fee to change original flight to London to enable attendance at Canary Wharf evening event on 12/03/19	Glasgow	£107.00
25/03/2019 – travel	Flight to London ahead of attendance at Westminster Higher Education Forum Keynote Seminar on 26/03/19	Glasgow	£121.25
25/03/19 – Accommodation	Overnight stay at the Premier Inn St Pancras, London ahead of attendance at Westminster Higher Education Forum Keynote Seminar	London	£142.50
26/03/2019 – Travel	Caledonian Sleeper following attendance at evening event at Australia House, London on behalf of UWS	London	£170.00
12/03/2019 – Travel	Taxi fare from Canary Wharf following attendance at evening event back to hotel in central London	London	£26.80
26/03/2019 – Hospitality	Dinner with business partner in London while attending in London for attendance at conference and evening event on behalf of UWS	London	£63.75
26/03/2019 – Travel	Taxi fare from Australia House to London Euston station following attendance at evening event on behalf of UWS	London	£13.00
		Total	£679.29