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TO: ALL MEMBERS OF COURT

A meeting of the University Court constituted under the University of the West of Scotland (Scotland) Order of Council 2009 will be held on **Tuesday 10th November 2015 at 09:30 am in the Court Room, Paisley Campus. Please allow 3 hours for this meeting.**

Refreshments will be available from 09:00 am.

Donna McMillan
Secretary to Court

AGENDA

	Welcome		
	Apologies for Absence		
	Declaration of Interest		
1.	Minutes	Approval	Document Attached
1.1	Minutes of Meeting held on 23 rd June 2015		
2.	Matters Arising		
3.	Determination of Any Other Business		
4.	Chair's Statement	Information	Oral Report
4.1	Report from CUC Autumn Plenary Meeting – 15 th -16 th October 2015	Information	Paper 4.1
5.	Report from the Principal & Vice Chancellor	Information	Paper 5
6.	Appointment of Chair of Court	Approval	Oral Report
7.	Students' Association		
7.1	Update Report	Discussion	Paper 7.1
8.	Financial Report		
	<i>Presentation by Mr T Gabriele, Director of Finance on Financial Statements for year ended 31st July 2015 and 2015/2016 financial headlines</i>		
8.1	Financial Statements for year ended 31 st July 2015	Approval	Paper 8.1
9.	Lanarkshire Campus	Discussion & Approval	Paper 9
10.	Corporate Strategy 2014/2020		
10.1	KPI Performance Update	Discussion	Paper 10.1
10.2	Global Reach Update Report	Discussion	Paper 10.2
11.	Outcome Agreement Self Evaluation Report	Approval	Paper 11
12.	Overview of UWS Rankings in University League Tables	Discussion	Paper 12

13.	Annual Institutional Statement of Internal Review Activity	Approval	Paper 13
14.	Remuneration Committee		
14.1	CSC Guidance on the operation of Remuneration Committees in Scottish Higher Education	Information	Paper 14.1
15.	University of the West of Scotland Coat of Arms	Approval	Paper 15
16.	Naming of University Buildings/Room Numbers	Approval	Paper 16
17.	Report from Sub Committees		
17.1	Report from Meeting of Health, Safety & Sustainability Committee held on 6 th October <ul style="list-style-type: none"> Annual Health & Safety Report to Court 	Approval	Paper 17.1
17.2	Report from Meeting of Audit & Risk Committee held on 27 th October <ul style="list-style-type: none"> Appendix 1 – Annual Internal Audit Report Appendix 2 - Annual Audit & Risk Report to Court 	Approval	Paper 17.2 Appendix 1 Appendix 2
17.3	Report from Meeting of Policy & Resources Committee held on 20 th October	Information	Paper 17.3
17.4	Report from Meeting of Governance & Nominations Committee held on 23 rd September	Approval	Paper 17.4
17.5	Report from Meeting of Governance & Nominations Committee held on 9 th November 2015	Approval	Oral Report
18.	Senate		
18.1	Report from Meeting of Senate held on 21 st October 2015	Information	Paper 18.1
19.	Strategic Presentation & Discussion Item: Equality, Diversity & Human Rights <i>Presentation by Ms Anne Hill, Interim Head of Equality & Diversity</i>	Discussion	
19.1	Equality, Diversity & Human Rights Interim Annual Report	Approval	Paper 19.1
20.	Any Other Business		

Date of Next Meeting – 9th/10th February 2016 – Residential Event – Venue TBC

Court Dinner – Monday 18th January 2016 – Ayr Campus

Graduation Arrangements – Winter 2015

Campus	Date	Honorary Awards
Hamilton	12 th November 2015	Graeme Obree (2.30pm) - Cycling world champion
Paisley	18 th November 2015	Harry Papadopoulos (11.00am) – Music photographer
Paisley	19 th November 2015	Gareth Gaston (2.30pm) - Executive Vice President of Digital and Omnichannel Banking for U.S. Bank and graduate of UWS
Dumfries	24 th November 2015	
Ayr	1 st December 2015	Rose Reilly (11.00am) – International footballer Ricky Ross (2.30pm) – Musician

Paisley, 10th November 2015 being the 41st meeting of the Court of the University of the West of Scotland

Present: Mr I Welsh OBE (Chair)
Ms L Barjonas
Mr J Black
Ms L Connolly
Ms M Curran
Mr C Devlin
Mr J Douglas
Mr T Duff
Ms M Gibson
Ms A Gifford
Mr A Gordon
Mr A Haseeb
Dr W Hatton
Professor C Mahoney
Professor P Martin
Mr A Muir
Professor C MacDonald
Mr J McDougall
Professor A McGillivray
Mr J G Peterkin
Mr W Smith

In attendance: Ms D McMillan
Professor J Keay
Professor M Foley
Ms M Shoebridge
Mr D Waddell
Mr G Black
Mr T Gabriele
Mr M Ross
Ms J Durham
Mrs A Loudon
Mrs S Cosh
Mr P Grigor (to item 12, excluding item 9)
Ms N Downs (item 9 only)

Apologies for absence were received from Mr R J Dinning and Mr D Johnston and for early departure from Professor C MacDonald

The following were in attendance as observers:

Mary Beaton	Executive Adviser to Depute Principal
Dr Claire Carney	Executive Strategist
Gerard Cooke	Interim Governance Support Co-ordinator
Eva Murray	Student, Ayr Campus

Welcome

The Chair welcomed Mr William Smith to his first meeting following his appointment to membership of Court.

Declaration of Interest

No declarations of interests were noted.

1. **Minutes**

The minutes of the meeting held on 28th April 2015 were approved as a correct record proposed by Ms L Connolly and seconded by Mr J McDougall.

2. **Matters Arising**

There were no matters arising other than those contained elsewhere in the agenda.

3. **Determination of Any Other Business**

No additional items of business had been notified.

4. **Chair's Statement**

The Chair updated Court for information on the ongoing discussions with the Committee of Scottish Chairs in relation to the HE Governance Bill.

Court noted for information the summary from the CUC Plenary meeting prepared by Professor C MacDonald following her attendance, on behalf of the Chair, at the autumn event.

5. **Report from the Principal & Vice Chancellor**

Court noted for information the report which provided a summary of general information on University developments and an overview of activities since the last meeting of Court.

6. **Appointment of Chair of Court**

The Chair reminded members that, as noted at previous meetings, he would retire as Chair of Court at the end of January 2015. In line with the Scottish Code, an advert had been placed both within and outside the University for the position of Chair with the recruitment process being managed by the Governance & Nominations Committee. Following shortlisting by the Governance & Nominations Committee, four applicants had been invited for interview following which a recommendation had been made and approved by members of Court by email.

Court formally homologated approval of the recommendation that Dr Waiyin Hatton be appointed Chair of Court with effect from 1st February 2015 for a 3 year period.

7. **Students' Association**

7.1 **Update Report**

Court noted for information the report which provided a summary of activity of the Students' Association since the last meeting of Court.

In response to a question, the President of SAUWS advised that the model of SAUWS activity at the Dumfries Campus was being reviewed and positive progress was being made to increase representation at the Campus.

8. **Financial Report**

The Director of Finance made a presentation to Court to covering the financial statements for year ended 31st July 2015 and an update on the 2015/2016 financial headlines.

Noting that they had been endorsed by both the Audit & Risk Committee and Policy & Resources Committee, Court approved the Financial Statements for the year ended 31st July 2015.

In response to a question, the Director of Finance confirmed that the University's financial position and management accounts were monitored closely and assured members that the need to control staff costs and increase income were fully understood across the institution.

The remainder of the report was noted for information.

9. **Lanarkshire Campus**

The Depute Principal made a detailed presentation to Court on the Lanarkshire Campus Project which built on an earlier separate presentation to members of Court. Themes highlighted included the context of the project, the options identified, engagement with staff, students and other stakeholders, and qualitative and economic assessment of the various options.

The Depute Principal drew members' attention in particular to the survey undertaken by the Students' Association and the range of Campus features identified by the student body as being desirable in any new Campus development.

After considerable and careful discussion, Court agreed that a further detailed assessment, in the context of the available options, was required of the emerging options to inform Court discussion. It was therefore agreed that Court would reconvene prior to the Christmas holiday period to discuss the proposals further.

It was also agreed that it would be useful for members of Court to visit the locations identified prior to further discussion by Court.

The remainder of the report was noted for information.

10. **Corporate Strategy – 2014/2020**

10.1 **KPI Performance Update**

The Director of Strategic Planning & Development spoke to the report which provided an update on progress against selected corporate KPIs and an update of the information presented to Court in June 2015.

In response to a question, the Director of Strategic Planning & Development advised that work was ongoing with Schools and Professional Support Departments to drive performance and a number of activities were in place to address issues identified. It was agreed that it would be useful for future reports to Court to highlight changes in the intervening period and associated actions.

10.2 **Global Reach Update Report**

Court noted for information the report which provided an update on progress in meeting the targets in the Global Reach Enabling Plan.

11. **Outcome Agreement Self Evaluation Report**

Court approved the Outcome Agreement Self Evaluation Report for onward submission to the Funding Council.

12. **Overview of UWS Rankings in University League Tables**

The Director of Strategic Planning & Development spoke to the report which provided an overview of UWS Rankings in University League Tables, highlighting in particular the links between the indicators and university's plans, initiatives and targets to improve performance.

13. **Annual Institutional Statement of Internal Review Activity**

Court noted that, in order to meet SFC timescales, the Annual Institutional Statement of Internal Review Activity had been submitted to the Funding Council by the due date of 30th September. The statement of assurance from Court was endorsed for onward submission to the Funding Council.

14. **Remuneration Committee**

14.1 **CSC Guidance on the operation of Remuneration Committees in Scottish Higher Education**

Court noted for information the CSC guidance on the operation of Remuneration Committees in Scottish Higher Education and agreed to ask the Remuneration Committee to review the detail and implement the guidance as appropriate.

15. **University of the West of Scotland Coat of Arms**

Court approved the revised University of the West of Scotland Coat of Arms.

16. **Naming of University Buildings**

Court approved the recommendation that the “P” Building at the Paisley Campus be renamed Coats Building with effect from January 2016.

17. **Report from Sub Committees**

17.1 **Report from Meeting of Health, Safety & Sustainability Committee held on 6th October 2015**

Court noted for information the report from the meeting of the Health, Safety & Sustainability Committee held on 6th October 2015 and approved the Health and Safety Annual Report to Court.

17.2 **Report from Meeting of Audit & Risk Committee held on 27th October 2015**

The Chair of the Audit & Risk Committee spoke to the report from the meeting of the Committee held on 27th October 2015. He drew members’ attention in particular to the refreshed risk management arrangements in place, highlighting that the Committee had approved a new Corporate Risk Register.

Noting that the Internal Audit Annual Report had confirmed reasonable assurance that reasonable assurance can be given that the University’s governance, risk management, internal control and value for money arrangements were adequate and effective, Court approved the Audit & Risk Committee Annual Report to Court.

17.3 **Report from Meeting of PRC held on 20th October 2015**

Court noted for information the report from the meeting of Policy & Resources Committee held on 20th October, noting in particular that PRC had approved, in principle, the draft Constitution for the establishment of a UWS Charitable Foundation.

17.4 **Report from meeting of Governance & Nominations Committee held on 23rd September 2015**

The Chair of Court spoke to the report from the meeting of the Governance & Nominations Committee held on 23rd September 2015.

The following recommendations were approved by Court:

- That Laura Barjonas be appointed Chair of the Audit & Risk Committee with effect from 1st January 2016
- That Margaret Gibson be appointed to membership of the Policy & Resources Committee with effect from 1st January 2016.

Court homologated approval by Chair’s action of the following:

- That Andrew Gordon be appointed to membership of the Audit & Risk Committee
- That Tom Duff be appointed to membership of the Policy & Resources Committee

17.5 Report from meeting of Governance & Nominations Committee held on 9th November 2015

Court approved the recommendation that Mr Andrew McIntyre be appointed to membership of Court for a 3 year period with effect from 1st December 2015.

The Chair reminded members that the current Vice Chair of Court would retire at the end of December 2015. As a result expressions of interest had been sought from the existing lay membership for the appointment of a new Vice Chair of Court. At the closing date one expression of interest had been received. Court approved the recommendation from the Governance & Nominations Committee that Professor C MacDonald be appointed Vice Chair of Court with effect from 1st December 2015.

In addition, following the appointment of Dr W Hatton as Chair of Court, Court approved the recommendation that Ms L Connolly be appointed independent intermediary on Court with effect from 1st February 2016.

18. **Senate**

18.1 Report from Meeting of Senate held on 21st October 2015

The report from the meeting of Senate held on 21st October 2015 was noted for information. In response to a question, the Principal confirmed that the impact of the revised structure of the academic year would be referenced through regular monitoring of KPIs.

19. **Strategic Presentation and Discussion Item**

Due to time constraints it was agreed to defer discussion of this item until the next meeting of Court.

20. **Any Other Business**

On behalf of the Court, the Chair thanked the Vice Chair of Court for his significant contribution to the work of the Court and the wider University during his period of appointment and wished him well on his retirement from membership of Court.

Similarly, on behalf of the Court, the Principal thanked the Chair of Court for his significant contribution to the work of the Court and the wider University during his period of appointment and wished him well on his retirement from membership of Court.

There being no further business, the Chair declared the meeting closed.