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TO: ALL MEMBERS OF COURT

A meeting of the University Court constituted under the University of the West of Scotland (Scotland) Order of Council 2009 will be held on **Tuesday 23rd September 2014 at 4pm in the Court Room, Paisley Campus.**

Donna McMillan
University Secretary & Registrar

AGENDA

	Welcome		
	Apologies for Absence		
	Declaration of Interest		
1.	Minutes		Document Attached
1.1	Minutes of Meeting held on 24 th June 2014	Approval	
2.	Matters Arising		
2.1	Min Ref 8 – Retention & Progression	Discussion	Oral Report
3.	Determination of Any Other Business		
4.	Chair’s Statement	Information	Oral Report
5.	Principal’s Statement	Information	Paper 5
6.	Corporate Strategy 2014/2020 - Update	Discussion & Approval	
6.1	KPI Reporting and Strategy Map		Paper 6.1
6.2	Enabling Plans		Paper 6.2
7.	Enhancement Led Institutional Review Presentation from Professor M Foley	Discussion	Oral Report
8.	Annual Institutional Statement of Internal Review Activity (SFC Return)	Discussion & Approval	Paper 8
9.	Report from Sub Committees		
9.1	Report from Meeting of Policy & Resources Committee held on 3 rd September 2014	Information	Paper 9.1
9.2	Report from Meeting of Audit & Risk Committee held on 9 th September 2014	Information	Paper 9.2
9.3	Report from Meeting of Governance & Nominations Committee held on 15 th September 2014	Approval	Paper 9.3
9.4	Report from meeting of Honorary Awards Committee held on 15 th September 2014	Information	Paper 9.4
10.	SAUWS Update Report	Information	Paper 10

11.	Leadership Foundation for Higher Education		
11.1	Governor Development Programme – 2014/2015	Information	Paper 11.1
11.2	Feedback from Student as Governor Seminar – 11 th September 2014	Information	Oral Report
12.	Any Other Business		

Date of Next Meeting : Tuesday 9th December 2014, 4pm – Ayr Campus

Graduation Ceremonies - November 2014

Hamilton Campus	12 th /13 th November (to be confirmed)
Paisley Campus	17 th /18 th /19 th November (to be confirmed)
Dumfries Campus	25 th November
Ayr Campus	28 th November

Paisley 23rd September 2014 being the 36th meeting of the Court of the University of the West of Scotland

Present: Mr I Welsh (Chair)
Ms L Connolly
Ms M Curran
Mr R J Dinning
Mr J Douglas
Mr T Duff
Mr K Galbraith
Ms A Gifford
Mr A Gordon
Mr A Haseeb
Dr W Hatton
Professor C Mahoney
Professor P Martin
Ms L Miller
Mr J McDougall
Professor A McGillivray
Mr J G Peterkin

In attendance: Ms D McMillan
Mr D Matheson
Professor M Foley
Mr T Gabriele
Mr M Ross
Mrs A Loudon
Mrs S Cosh

Apologies for absence were received from Ms L Barjonas, Mr D Boyd, Mr C Devlin, Professor J Keay and Professor R Williamson

The following colleagues were also in attendance as observers:

Mr A Russell	Head of Commercial Services
Ms C James	Senior Lecturer, School of Health, Nursing & Midwifery
Ms J McFadyen	Senior Lecturer, School of Health, Nursing & Midwifery

Welcome

The Chair welcomed the President and Depute President (Education & Welfare) to their first meeting following their appointment to Court.

Declaration of Interest

No declarations of interest were notified.

1. **Minutes of Meeting**

The Minutes of the meeting held on 24th June 2014 were approved as a correct record, proposed by Mr A Gordon and seconded by Mr J G Peterkin.

2. **Matters Arising**

2.1 **Min Ref 8 – Retention & Progression**

Following discussion at the last meeting, members of Court had been invited to attend an additional seminar at which the initiatives being put in place across the University to improve retention, progression and student attainment had been outlined in detail. Members were reassured to note the improvements evidenced in the Schools piloted as part of this exercise following the recent examination diet.

In response to a question, the Vice Principal (Education) confirmed that pedagogical and demographic data was available, but the solutions implemented had been derived from sector best practice in this area. Additional investment would be provided from the Strategic Development Fund to embed the initiatives across the University.

Court approved the proposal that students exiting at each level of a programme should be provided with the relevant exit award.

3. **Determination of Any Other Business**

No additional items of business were notified.

4. **Chair's Statement**

The Chair commended those involved in the summer graduation ceremonies and updated Court on ongoing dialogue with the Committee of Scottish Chairs in relation to the Scottish Code of Good HE Governance.

5. **Principal's Statement**

Court was interested to note the Principal's report which provided a summary of general information on University developments and an overview of activities undertaken by the University Executive since the last meeting of Court.

The new organisational structure (including Schools and professional support services) was noted for information.

Members were pleased to note that the University had been shortlisted in the "Outstanding Contribution to the Local Community" category of the Times Higher Education Awards 2014. It was agreed that it would be a useful for a report on community engagement at the University to be submitted to a future meeting of Court.

In addition, members were delighted to note that Professor R Murray of the School of Education has been awarded a Principal Fellowship of the Higher Education Academy (HEA). Professor Murray was the first academic at the University to be awarded the prestigious Principal Fellowship (PFHEA) status and joins an elite group in the UK to hold this Fellowship. It was agreed that a letter of congratulations should be sent to Professor Murray from the Court.

The recent death of Professor J Macklin, Principal of the University from 2001-2005 was noted with regret.

6. **Corporate Strategy 2014/2020 – Update**

6.1 **KPI Reporting and Strategy Map**

Court was interested to note the report which provided an update on progress against specific KPIs from the new Corporate Strategy together with benchmark indicators from the Scottish HE Sector and comparable institutions across the UK. A demonstration of the online reporting service was provided for the information of Court.

It was agreed that the reporting timetable to Court should be refined to ensure availability of relevant information.

6.2 **Enabling Plans**

A report which provided an update on the development of Enabling Plans to underpin the key themes in the Corporate Strategy was noted for information.

Members welcomed the progress being made and agreed that an update report on Enabling Plans should be a standing item at future meetings of Court.

7. **Enhancement Led Institutional Review (ELIR)**

The Vice Principal (Education) made a detailed presentation to Court on the forthcoming Enhancement Led Institutional Review (ELIR). The outcome of the ELIR process would be reported to Court in due course.

8. **Annual Institutional Statement of Internal Review Activity (SFC Return)**

Court noted and approved the Annual Institutional Statement of Internal Review Activity for onward transmission to the Funding Council.

9. **Report from Sub Committees**

9.1 **Report from Meeting of PRC held on 3rd September 2014**

Court was interested to note the proposals being developed in relation to the establishment of a UWS Campus in Dubai. A further report on this would be submitted to the next meeting of PRC.

The remainder of the report was noted for information.

9.2 **Report from Meeting of Audit & Risk Committee held on 9th September 2014**

Court noted and approved the Annual Internal Audit Report which confirmed reasonable assurance on the adequacy and effectiveness of the University's arrangements for governance, risk management and internal control and value for

money together with a summary of the activities of the Internal Audit Service for the financial year ended 31st July 2014.

The remainder of the report was noted for information.

9.3 Report from Meeting of Governance & Nominations Committee held on 15th September 2014

Court approved the recommendation that Ms L Connolly and Mr D Boyd should be reappointed to Court for a further 3 year period, ie to October 2017.

Subject to minor amendment, the revised remit of the Policy & Resources Committee was noted and approved.

The remainder of the report was noted for information.

9.4 Report from Meeting of Honorary Awards Committee held on 15th September 2014

The report from the Honorary Awards Committee was noted for information.

10. **SAUWS Update Report**

Court was interested to note the report which provided an update on current and forthcoming activities at the Students' Association.

11. **Leadership Foundation for Higher Education**

11.1 Governor Development Programme – 2014/2015

Members noted for information details of the Leadership Foundation for Higher Education Governor Development Programme – 2014/2015.

11.2 Feedback from Student as Governor Seminar – 11th September 2014

Members were interested to hear feedback from the Leadership Foundation for Higher Education Student as Governor Seminar which the President and Depute President of the Students' Association had attended recently.

There being no further business the Chair declared the meeting closed.