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TO: ALL MEMBERS OF COURT

A meeting of the University Court constituted under the University of the West of Scotland (Amendment of the University of Paisley (Scotland) Order of Council 1993) Order of Council 2015 will be held on **Monday 27th June 2016 at 2:00 pm in Room GT38/39, Ayr Campus**
Please allow 3 hours for this meeting.

An informal lunch for members of Court will be available in Room GT25 at 1pm.

Donna McMillan
Secretary to Court

AGENDA

| | | | |
|-----|--|----------------------|-------------------|
| | Welcome Apologies for Absence Declaration of Interest | | |
| 1. | Minutes | Approval | Document Attached |
| 1.1 | Minutes of Meeting held on 26 th April 2016 | | |
| 2. | Matters Arising | | |
| 3. | Determination of Any Other Business | | |
| 4. | Chair's Statement | Information | Oral Report |
| 5. | Lanarkshire Campus Presentation by Professor Paul Martin, Depute Principal | | |
| 5.1 | Consideration of Full Business Case | Approval | Paper 5.1 |
| 6. | Budget – 2016/2017 Presentation by Trevor Gabriele, Director of Finance | | |
| 6.1 | Budget 2016/2017 | Approval | Paper 6.1 |
| 6.2 | • SFC – Strategic Plan Forecast Return SAUWS Financial Report | Approval Approval | Paper 6.2 |
| 7. | Corporate Strategy 2014-2020 | | |
| 7.1 | KPI Performance Status Report | Discussion | Paper 7.1 |
| 8. | Progress in meeting objectives of ITDS Enabling Plan Presentation by David Johnston, Depute Director, ITDS | Discussion | Oral Report |
| 9. | SAUWS | | |
| 9.1 | SAUWS Annual Summary Report | Discussion | Paper 9.1 |
| 9.2 | SAUWS Revised Constitution | Approval | Paper 9.2 |
| 10. | Review of Effectiveness of Court 2016 | Discussion | Paper 10 |
| 11. | HE Governance Briefing | Information | Paper 11 |

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|------|--|-------------|------------|
| 12. | Annual Legal Compliance Report | Information | Paper 12 |
| 13. | Report from Sub Committees | | |
| 13.1 | Report from Meeting of Health, Safety & Sustainability Committee held on 24 th May 2016 | Information | Paper 13.1 |
| 13.2 | Report from Meeting of Audit & Risk Committee held on 31 st May 2016 | Information | Paper 13.2 |
| 13.3 | Report from Meeting of Policy & Resources Committee held on 7 th June 2016 | Information | Paper 13.3 |
| 13.4 | Remuneration Committee – Policy Guidance | Approval | Paper 13.4 |
| 14. | Senate | | |
| 14.1 | Report from Meeting of Senate held on 8 th June 20145 | Information | Paper 14.1 |
| 15. | Principal & Vice-Chancellor’s Highlight Report | Information | Paper 15 |
| 16. | Any Other Business | | |

RESERVED BUSINESS

| | | | |
|------|--|----------|------------|
| 17. | Governance & Nominations Committee | | |
| 17.1 | Report from Meeting of Governance & Nominations Committee held on 23 rd May 2016 <i>This item is exempt from disclosure under Section 38 of the Freedom of Information (Scotland) Act 2002</i> | Approval | Paper 17.1 |
| 18. | <i>This item is exempt from disclosure under Section 38 of the Freedom of Information (Scotland) Act 2002</i> | | |

**Date of Next Meetings –12th September 2016 – 2pm – Paisley Campus
14th November 2016 - 2pm – Paisley Campus
(this meeting will be followed by a University Dinner)**

Ayr, 27th June 2016 being the 44th meeting of the Court of the University of the West of Scotland

Present: Dr W Hatton (Chair)
Ms L Barjonas
Mr J Black
Mr C Devlin
Mr J Douglas
Mr T Duff
Ms M Gibson
Mr A Gifford
Mr A Gordon
Mr A Haseeb
Mr D Johnston
Professor C MacDonald
Professor C Mahoney
Professor P Martin
Mr J McDougall
Professor A McGillivray
Mr W Smith

In attendance: Ms D McMillan
Professor J Keay
Professor M Foley
Professor E Mesbahi
Ms S Mitchell
Mr T Gabriele
Mr M Ross
Mrs A Loudon

Apologies for absence were received from Ms L Connolly, Ms M Curran, Mr R J Dinning and Mr A Muir.

Welcome

The Chair welcomed the following members of staff and students in attendance as observers:

| | |
|----------------|---|
| Ms C Graham | Lecturer. School of Health, Nursing & Midwifery |
| Mr J Davidson | Senior Internal Auditor |
| Ms L McCusker | SAUWS - Student Support |
| Mr J Cranstoun | SAUWS - Sport and Well-Being |
| Ms H Armstrong | SAUWS - Societies and Citizenship |
| Ms R Calvert | SAUWS |

Declarations of Interest

No declarations of interest were notified.

1. **Minutes**

The minutes of the meeting held on 27th April 2016 were approved as a correct record, proposed by Mr A Gordon and seconded by Mr J McDougall.

2. **Matters Arising**

There were no matters arising other than those contained elsewhere in the agenda.

3. **Determination of Any Other Business**

No additional items of business were notified.

4. **Chair's Statement**

The Chair updated Court on recent University events she had attended including the STARS Awards, the staff BBQ, the Learning & Teaching Festival, the Inspiring Women Event and the Times Higher Leadership and Management Awards in which the University had been shortlisted in two categories.

In response to a question, members were encouraged to showcase University events and successes through social media and networking opportunities.

5. **Lanarkshire Campus**

It was agreed that discussion of the Lanarkshire Campus Full Business Case would be taken under Reserved Business.

6. **Budget – 2016/2017/Financial Forecast 2020/SFC SPF Return /SAUWS Block Grant**

The Director of Finance made a presentation to Court covering the draft 2016/2017 budget and Financial Forecast 2020, the SFC Strategic Plan Forecast Return and the 2016/2017 SAUWS block grant request.

Noting that it had been informed by the 2015/2016 outturn and reflected the savings delivered through the transformation initiative, Court approved the 2016/2017 budget.

This section exempt from disclosure under Section 33 of the Freedom of Information (Scotland) Act 2002

Court approved the Strategic Plan Forecast for onward submission to SFC.

This section exempt from disclosure under Section 33 of the Freedom of Information (Scotland) Act 2002

The remainder of the report was noted for information.

7. **Corporate Strategy 2014-2010**

The Director of Strategic Planning & Development spoke to the report which provided an update on progress against selected corporate KPIs including commentary on actions and plans to improve performance. Court was comfortable with the progress being made.

The proposed approach to a refresh of the Corporate Strategy was noted and endorsed.

The Director of Strategic Planning & Development spoke to a tabled paper which provided an overview of the actions taken by the University since the outcome of the EU referendum. Noting that the Risk Register would be amended accordingly, Court agreed that members should be kept updated as matters evolved.

8. **ITDS Enabling Plan**

The Depute Director of ITDS made a presentation to Court highlighting progress made with a number of investment projects to revitalise the University's IT service and underpin delivery of the transformation desired to the teaching, learning and research environment.

Court welcomed the progress being made. It was agreed that it would be useful for a further report linked to the original intent and aims of the investment to be provided in June 2017.

In response to a question, the Chief Operating Officer confirmed that progress made with the various projects was monitored by the Technology Advisory Committee.

9. **SAUWS**

9.1 **Annual Report**

Members noted with interest the SAUWS Annual Report to Court.

9.2 **Revised Constitution**

The President of SAUWS spoke to the revised Students' Association Constitution which has been amended in the light of changes to the number of sabbatical officers and other officers and their remits, particularly to enable the Association to move away from campus specific officer remits and for sabbaticals to have thematic remits focussing on issues which have been identified as important to the student body.

Noting that the new arrangements would be piloted in 2016 and subject to review by the SAUWS Board by December 2016, Court approved the revised SAUWS Constitution.

10. **Review of Effectiveness of Court**

The Secretary to Court spoke to the report which set out the outcome of the recent review of the effectiveness of Court. This had taken the form of a 3 stage process namely – a self-evaluation questionnaire by members of Court, 1-1 meetings with the Chair of Court, and further questionnaire on the effectiveness of the Court.

Members confirmed overall satisfaction with the effectiveness of the Court. Enhancements to processes and procedures highlighted during the review would be progressed in conjunction with the Chair of Court.

11. **HE Governance Briefing**

Court noted for information the report which provided a summary of three key issues relating to University Governance, namely; The HE Governance (Scotland) Act 2016, the Review of the Scottish Code of Good HE Governance and the Higher Education Bill (UK Government).

A further update on progress, particularly in relation to the review of the Scottish Code, would be provided to the next meeting of Court.

12. **Legal Compliance**

The Annual Legal Compliance Report was noted for information.

13. **Report from Sub Committees**

13.1 **Report from Meeting of Health, Safety & Sustainability Committee held on 24th May 2016**

The report from the meeting of the Health, Safety & Sustainability Committee held on 24th May 2016 was noted for information.

13.2 **Report from Meeting of Audit & Risk Committee held on 31st May 2016**

The report from the meeting of the Audit & Risk Committee held on 31st May 2016 was noted for information.

13.3 **Report from Meeting of Policy & Resources Committee held on 7th June 2016**

The report from the meeting of the Policy & Resources Committee held on 7th June 2016 was noted for information.

13.4 **Remuneration Committee – Policy Guidance**

In advance of the annual review of senior salaries, members endorsed the Remuneration Committee Framework approved by Court in June 2014.

14. **Senate**

14.1 **Report from meeting of Senate held on 8th June 2016**

The report from the meeting of Senate held on 8th June 2016 was noted for information.

15. **Principal and Vice-Chancellor's Highlight Report**

Court noted for information the report which provided a summary of general information on University developments and an overview of activities since the last meeting of Court.

The range of international engagement undertaken was noted. In this connection, Court agreed that as a global University, such activities were vital to ensure the institutions' status within international markets.

16. **Any Other Business**

The Chair thanked the outgoing President of SAUWS for his commitment to Court and wished him well for his continued studies and future career.

This being his last meeting prior to retiral from membership, on behalf of Court, the Chair thanked Mr J McDougall for his diligent contribution to the work of Court during his period of appointment and wished him well for the future.

There being no further business, the Chair declared the meeting closed.