


1. Connect your device to the UWS Student Wireless Network (see <http://www.uws.ac.uk/wireless> for instructions)

2. Go to the Google Play Store and search for EveryonePrint

3. Install the App

4. Open the App

5. Tap  to discover the print gateway and register your device

6. If the print gateway is discovered automatically with host details displayed, go to step 10

7. If the print gateway is not discovered automatically, tap “Enter connection details manually”

8. Enter the following details for your campus:

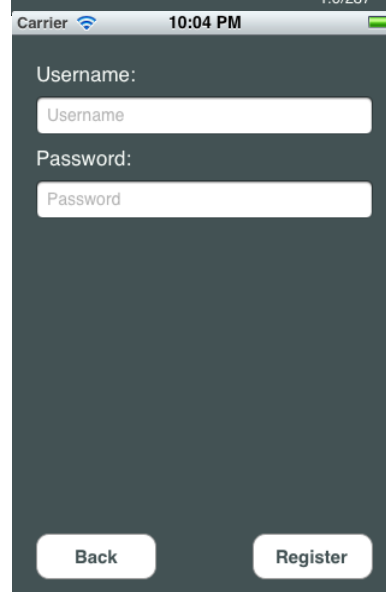
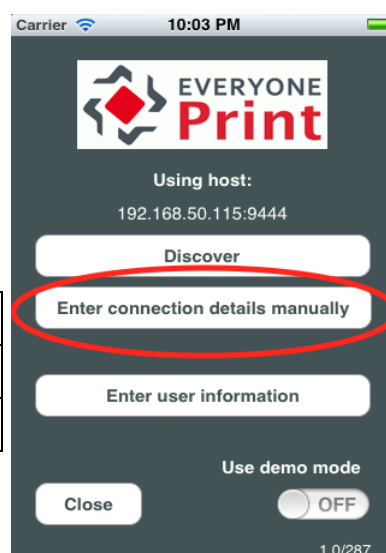
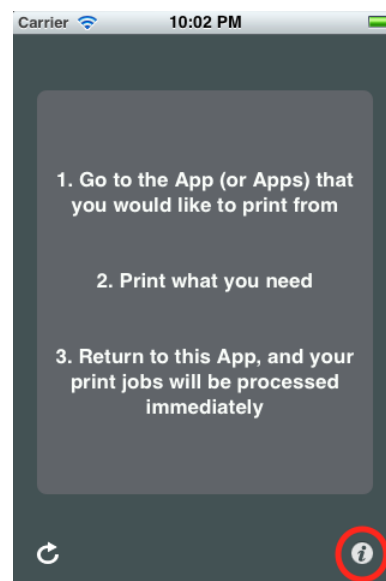
	Ayr	Hamilton	Paisley
<b>Host</b>	10.8.0.4	10.6.0.4	10.7.0.4
<b>Port</b>	9444	9444	9444

9. Tap “Use it”

10. To register your device, tap “Enter user information”

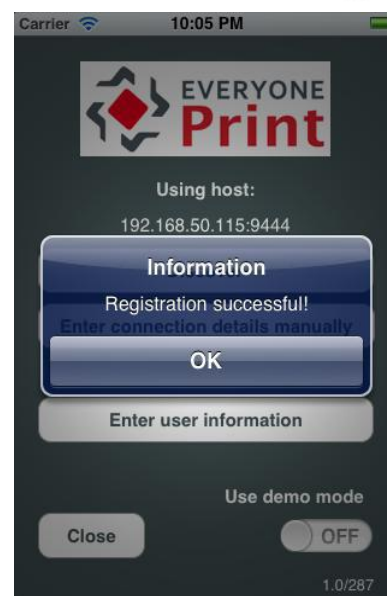
11. Enter your Banner ID account name and password that you use to login with, e.g. B00000000, followed by your normal computer password

12. Tap “Register”



13. Tap "OK"

14. Exit EveryonePrint



15. Go to an application or document that you want to print, e.g. web browser

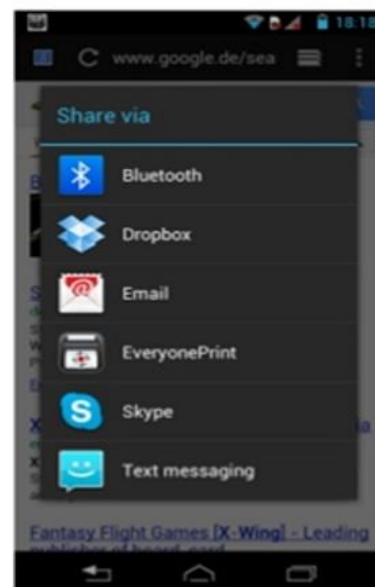
16. Select print :

- with Android devices, choose the printer **Canon MFDs**;
- with Apple devices choose the printer **AirPrint Canon MFDs**

17. Tap "Print"

18. Enter your username and password when prompted

19. Go to any MFD printer to collect your printed copy (at present, prints will be black and white and single sided only)



**NOTE: As Apps are all different in design it may not be possible to print**