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TO: ALL MEMBERS OF COURT

A meeting of the University Court constituted under the University of the West of Scotland (Scotland) Order of Council 2015 will be held on **Thursday 22nd June 2017 at 10 am in the Court Room, Paisley Campus.**

This meeting will conclude with a lunch for members of Court.

Donna McMillan
Secretary to Court

AGENDA

	Welcome		
	Apologies for Absence		
	Declaration of Interest		
1.	Minutes		Document Attached
1.1	Minutes of Meeting held on 25 th April 2017	Approval	
2.	Matters Arising		
3.	Determination of Any Other Business		
4.	Chair's Statement	Information	Oral Report
5.	Students' Association		
5.1	SAUWS Highlight Report	Information	Paper 5.1
6.	Finance		
6.1	Financial Projections 2016/2017; Budget 2017/2018 and Financial Forecasts to 2020 <i>This item is partially exempt from disclosure under Section 33(1) of the Freedom of Information (Scotland) Act 2002</i>	Approval	Paper 6.1
6.2	Outline Finance Proposal : Santander <i>This item is exempt from disclosure under Section 33(1) of the Freedom of Information (Scotland) Act 2002</i>	Approval	Paper 6.2
6.3	SFC Strategic Plan Forecast	Approval	Paper 6.3
6.4	SAUWS Financial Report	Approval	Paper 6.4
7.	Lanarkshire Campus Status Report	Discussion	Paper 7
8.	Strategic Presentation & Discussion Item: Increasing International Students on Campus	Discussion	Oral Report
9.	Corporate Strategy 2017/2020		
9.1	KPI Performance Report	Discussion	Paper 9.1

10.	ITDS Investment Fund Spend	Discussion	Paper 10
11.	Revised Scottish Code of Good HE Governance Consultation Response	Discussion	Paper 11
12.	Annual Legislative Compliance Report	Information	Paper 12
13.	Report from Sub Committees		
13.1	Report from meeting of Health, Safety & Sustainability Committee held on 23 rd May 2017	Information	Paper 13.1
13.2	Report from meeting of Audit & Risk Committee held on 31 st May 2017	Information	Paper 13.2
13.3	Report from Meeting of Policy & Resources Committee held on 8 th June 2017	Information	Paper 13.3
13.4	Remuneration Committee Policy Guidance	Approval	Paper 13.4
14.	Senate		
14.1	Report from Meeting of Senate held on 13 th June 2017	Information	Paper 14.1
15.	Principal & Vice-Chancellor's Highlight Report	Information	Paper 15
16.	Any Other Business		
	RESERVED BUSINESS		
17.	Minutes of Meeting		
17.1	Minutes of Reserved Meeting held on 25 th April 2017 <i>This item is exempt from disclosure under Section 33 of the Freedom of Information (Scotland) Act 2002</i>	Approval	Document Attached
18.	Governance & Nominations Committee		
18.1	Report from meeting of Governance & Nominations Committee held on 25 th May 2017 <i>This item is exempt from disclosure under Section 33 of the Freedom of Information (Scotland) Act 2002</i>	Approval	Paper 18.1

Date of Next Meeting: Monday 13th November 2017 at 2:30 pm

(An additional meeting of Court will be held on Monday 11th September should business dictate)

Graduation Ceremonies – Summer 2017:

Hamilton Campus – Town House, Hamilton

Tuesday 4th July 2017 – 11am, 2:30 pm and 5:30 pm

The award of honorary doctor will be conferred on Professor H Giroux at the 2:30 pm ceremony.

Ayr Campus – Troon Concert Hall

Friday 7th July 2017 – 11am and 2:30 pm

The award of honorary doctor will be conferred on Mr J G Peterkin at the 2:30 pm ceremony.

Paisley Campus – Thomas Coats Memorial Church, Paisley

Tuesday 11th July 2017 – 11 am, 2:30 pm and 5:30 pm

The award of honorary doctor will be conferred on Mr T Sorbie MBE at the 2:30 pm ceremony.

Wednesday 12th July 2017 – 11 am and 2:30 pm

The award of honorary doctor will be conferred on Mr A Malloy at the 2:30 pm ceremony.

Paisley, 22nd June 2017 being the 48th meeting of the Court of the University of the West of Scotland

Present: Dr W Hatton (Chair)
Ms H Armstrong
Ms L Barjonas
Mr J Black
Ms L Connolly
Ms M Curran
Mr R J Dinning
Ms M Gibson OBE
Ms A Gifford
Mr A Gordon
Mr H Henry
Mr D Johnston
Professor C MacDonald
Professor C Mahoney
Professor P Martin CBE
Ms A McKechin
Dr K Sloman
Dr J Thompson

In attendance: Mr A Disbury
Mr T Gabriele
Ms C Jones (Item 10 only)
Mrs A Loudon
Professor E Mesbahi
Ms S Mitchell
Ms D McMillan
Mr M Ross
Ms K Wittneben

Apologies for absence were received from Mr C Devlin, Ms T O'Donnell and Mr W Smith and for early departure from Ms M Gibson OBE, Professor C MacDonald and Ms A Kechin.

The following staff and students were in attendance as observers:

Ms M Bratchie	School Service Delivery Manager, HNM
Ms J Hannah	Executive Adviser to Depute Principal and Chief Operating Officer
Ms R Hill	PA to Associate Vice Principal (Academic)
Dr R Thacker	Senior Lecturer, School of Science & Sport
Mr M Cameron	SAUWS – Vice President (Societies & Citizenship) (Elect)
Ms E Shotter	SAUWS – Vice President (Education) (Elect)

Declaration of Interest

No declarations of interest were notified.

1. **Minutes of Meeting held on 25th April 2017**

The minutes of the meeting held on 25th April 2017 were approved as a correct record, proposed by Ms M Curran and seconded by Ms L Connolly.

2. **Matters Arising**

There were no matters arising other than those contained elsewhere in the agenda.

3. **Determination of Any Other Business**

No additional items had been notified.

4. **Chair's Statement**

The Chair updated Court on recent UWS events she had attended including the London Campus Graduation, UWS staff STAR Awards, Inspiring Women conference and the staff BBQ. In addition, Court noted that the Chair had been a panel member at a recent LFE Women onto Boards event.

Court was delighted to note that former member of Court, Mr A Haseeb and a member of staff in the School of Health, Nursing & Midwifery, Professor B Dewar were amongst those awarded an OBE in the 2017 Queen's Birthday Honours List.

5. **Students' Association**

The Senior Student Representative spoke to the report which provided an update of the activities of the Association for the 2016/2017 academic year.

The ongoing development of a Strategic Plan setting out the vision, mission and values of the Association was welcomed. Court looked forward to receiving this in due course. It was agreed that it would be useful for targets and performance indicators to be developed with progress reported to Court.

Court was interested to note the increased involvement from all Campuses in the Student Voice, the main democratic forum of the Association, and the positive impact of the role of Union Chair.

Members were pleased to note that appointments had now been made to fill the vacancies in the Board of Trustees and further recruitment arrangements were ongoing.

The remainder of the report was noted for information.

6. **Finance**

6.1 **Financial Projections 2016/2017; Budget 2017/2018 and Financial Forecast to 2020**

The Chief Finance Officer spoke to the report which set out the 2016/2017 out-turn, proposed 2017/2018 budget and the financial forecast to 2020.

This section exempt from disclosure under Section 33 of the Freedom of Information (Scotland) Act 2002

In response to a question, the Principal & Vice-Chancellor reminded members that provision was being made in respect of the University's pension liability. However, given its volatile nature, it was agreed that consideration should be given to inclusion of the pension liability in the University's Risk Register.

The 2017/2018 budget had been informed by the 2016/2017 outturn and reflected the assumptions in the Corporate Strategy Refresh. Noting that this had been discussed and endorsed at PRC, Court approved the 2017/2018 budget.

With regard to staff costs, the Depute Principal confirmed that these continued to be closely monitored and would be actively managed as matters evolved.

This section exempt from disclosure under Section 33 of the Freedom of Information (Scotland) Act 2002. Members were assured that the revised financial forecast was supported by sound evidence and data to enable a more accurate and realistic financial forecast projection which would drive forward the ambitions of the Corporate Strategy whilst maintaining a strong cash base.

The remainder of the report was noted for information.

6.2 Outline of Financing Proposal: Santander

This section exempt from disclosure under Section 33 of the Freedom of Information (Scotland) Act 2002

6.3 SFC Strategic Plan Forecast

Court approved the Strategic Plan Forecast for onward submission to the Funding Council.

6.4 SAUWS Block Grant

Members noted the report which set out proposals for the annual block grant from the University to the Students' Association for the 2017/2018 academic session. In this connection, the Principal advised that discussions with SAUWS were ongoing in relation to a number of areas and it was therefore not appropriate to approve the block grant at this stage.

It was agreed that Court would be advised once discussion had been concluded with final recommendations brought forward for homologation at the November 2017 meeting.

7. Lanarkshire Campus Project

The Depute Principal spoke to the report which provided an update on progress with the Lanarkshire Campus Project.

Court noted that, to ensure that the brief was delivered on time and on budget, an amendment to the Agreement to Lease had been agreed with the developer and South Lanarkshire Council.

Members were interested to note that the Minister for Further Education, Higher Education and Science had commented favourably on staff and student engagement with the development during a recent visit to the new Campus site.

The Depute Principal drew members' attention to the ongoing market testing of the property as an investment proposition, highlighting that the current exercise would not change the basis of the development arrangement. The impact of this on the Market Investment Premium was noted. Court agreed that consideration should

be given to inclusion of this potential change in contractual arrangement within the Project Risk Register.

Court noted that Policy & Resources Committee, at its meeting on 8th June, had approved additional investment of up to £5m to enable the strategic transfer of some science provision from the Paisley Campus to the new Lanarkshire Campus, should additional funding be required. This was an additional investment to the provision of £1m already built into the project to support the development of laboratories.

The remainder of the report was noted for information.

8. **Strategic Presentation and Discussion Item:**

The Vice Principal (Global Engagement) made a presentation to Court on increasing international students on Campus including the global engagement portfolio; external environment; channels to market; 2017/2018 targets and progress; and recent activities.

Members agreed the presentation had provided an insight into the developing global engagement strategy and welcomed the cohesive and targeted approach to drive international student recruitment.

9. **Corporate Strategy – 2017/2020**

9.1 **KPI Performance Report**

The Director of Planning & Development spoke to the report which detailed progress against the corporate KPIs and provided a commentary on initiatives and plans across the University to improve performance. Members welcomed the report and agreed that the revised KPIs arising from the Corporate Strategy Refresh provided a concise but robust overview of activity tied to the University's mission, truths and values.

The remainder of the report was noted for information.

10. **ITDS Investment Fund Spend**

The Chair welcomed the Chief Information Officer to the meeting for discussion of this item.

The Chief Information Officer spoke to the paper which provided detailed status of the ITDS Investment Project. Members were interested to note the technologies delivered and the business benefits which have accrued as a result. Court endorsed the continuation of the programme to replace/upgrade key business processes with a view to ensuring that organisation-wide processes were efficient, joined up and user centred.

The remainder of the report was noted for information.

11. **Revised Scottish Code of Good HE Governance**

The Secretary to Court spoke to the draft response to the consultation on the revised Scottish Code of Good HE Governance. Subject to minor amendment,

Court endorsed the response for onward submission to Universities Scotland which was collating responses on behalf of the Code Steering Group.

Court agreed that a small working group should be established to take forward the changes required as a result of the implementation of the HE Governance (Scotland) Act 2016 and the revised Scottish Code.

12. **Annual Legislative Compliance Report**

The Annual Legislative Compliance Report was noted for information.

13. **Report from Sub Committees**

13.1 **Report from Meeting of Health, Safety & Sustainability Committee held on 23rd May 2017**

The Chair of the Health, Safety & Sustainability Committee spoke to the report of the meeting held on 23rd May, highlighting the range of activity being undertaken by the restructured Resilience and Safety Team. With regard to sustainability, it was suggested that the baseline and significant improvements being made in this area should be captured to inform future reporting requirements.

The remainder of the report was noted for information.

13.2 **Report from Meeting of the Audit & Risk Committee held on 30th May 2017**

The Chair of the Audit & Risk Committee spoke to the report from the meeting held on 30th May 2017. Court noted that the recently appointed External Audit Manager had attended to present the 2016/2017 External Audit Plan which had been approved by the Committee.

With regard to the Internal Audit Service, Court noted that the 2017/2018 Annual Internal Audit Programme had been approved by the Committee, noting that, as in previous years, a risk based approach underpinned by an Audit Needs Assessment had been adopted in the development of the Plan.

The remainder of the report was noted for information.

13.3 **Report from Meeting of Policy & Resources Committee held on 8th June 2017**

The Chair of Policy & Resources Committee spoke to the report from the meeting held on 8th June 2017, highlighting in particular the robust discussion and subsequent approval at the Committee of the additional investment to support the relocation of the School of Science & Sport to the new Lanarkshire Campus.

The remainder of the report was noted for information.

13.4 **Remuneration Committee – Policy Guidance**

In advance of the annual review of senior salaries, Court re-endorsed the Remuneration Committee Framework.

14. **Report from Meeting of Senate held on 13th June 2017**

Court noted for information the report from the meeting of Senate held on 13th June 2017. The development of the Graduate Attributes was welcomed.

15. **Principal & Vice-Chancellor's Highlight Report**

Court noted for information the Principal & Vice-Chancellor's Highlight Report which provided an overview on key developments and activities across the University since the last meeting of Court.

Court noted that the Depute Principal had intimated his intention to retire from the University with effect from March 2018. In this connection, the Principal & Vice-Chancellor recorded his gratitude through Court for the support provided to him by the Depute Principal.

Members noted that it was intended that a themed meeting of Court focussing on the long-term vision for the Paisley Campus would be held on 11th September 2017.

16. **Any Other Business**

The Chair drew members' attention to the graduation schedule and encouraged members of Court to where possible attend these events to join with students and their families in celebrating success.

As this was Ms L Connolly's last formal meeting of Court prior to retiral from membership in October 2017, on behalf of Court, the Chair thanked her for her commitment and service to the work of the University and the Court during her period of appointment and wished her well for the future. Similarly the Chair thanked the SAUWS Vice President (Education) for his service to the work of the University Court during his sabbatical period and wished him well for continuation of his studies and his future career.

There being no further business, the Chair declared the meeting closed.