



Student
Services
Funding & Advice



Understanding your SAAS funding if you need to repeat a period of study



@UWS_Funding

ASSESSMENT ONLY

What this means academically

This is the category of student you become if you still have resit attempts of your outstanding assessments, but have not passed enough modules to carry these resits forward with you. It involves doing only outstanding assessments, with no need to re-attend classes.

For most students, this will be their third and final attempt at assessments unless they have mitigated.

You will need to consider alternative options if you need to re-attend your module. You may also wish to consider alternative options if the assessment elements you need to undertake require you to attend, for example lab work or group work.

Attendance mode

You are not required to attend classes but may make informal arrangements with your lecturer to do so. Please be aware that you are not entitled to attend so you may be unable to do so if the lecturer cannot accommodate you in the space provided.

Cost/Tuition Fee

You register for the year and it costs £40 to do so (no matter how many assessments you have to resit), but you don't need to pay a Tuition Fee, as you are not receiving any tuition.

What this means for your funding

As you are not required to attend, you do not apply for any funding and cannot choose to apply for student loans, discretionary and childcare funds.

As you are an enrolled student, you are also not eligible to claim any benefits during this time. However, you can continue to claim the student exemption for Council Tax.

Pros and Cons

Pros: If you have a job and/or minimal living costs, you might find this an easier solution and can avoid taking out another year's worth of the student loan.

Cons: Lack of funding makes this a difficult way for many students to study so you may wish to consider other options if you rely heavily on your student support package. If you failed the assessments first time around, you may benefit from attending classes again. If so, consider other options.

What to do next

If this option best suits your situation, you will need to enrol as an Assessment Only student at the start of the academic year, even if you don't have resits until January or May. You will be required to pay a £40 registration fee at the point of enrolment. You will need to consider alternative options if you need to re-attend your module. You may also wish to consider alternative options if the assessment elements you need to undertake require you to attend, for example lab work or group work.

PART-TIME

What this means academically

As a part-time student, you would undertake your outstanding modules in full. This includes attending all classes and undertaking any outstanding assessments.

Attendance

As you are registered as a part-time student, you are required to attend classes and are subject to the terms of the Student Engagement Policy.

Cost/Tuition Fee

It costs £305 for each undergraduate module.

What this means for your funding

Funding is different for part-time students in that support only exists to cover the cost of studying, and not any living costs (i.e. no entitlement to student loan/bursary/grants).

If you are studying 2-5 modules and earn less than £25k a year, you can apply for the SAAS Part Time Fee Grant, which will cover your Tuition Fees. Visit www.saas.gov.uk for more info.

Many part-time students can benefit from receiving help towards their study-related travel and childcare costs. Information on eligibility and how to apply for assistance can be found at www.uws.ac.uk/funds.

Part-time students are generally not eligible to receive the student exemption on Council Tax.

Pros and Cons

Pros: If you have a job and/or minimal living costs, you might find this an easier solution as it would avoid the need to take out another year's worth of student loan.

Cons: Tuition Fees are paid in most cases but you cannot claim any support for living costs. Part-time students are expected to fund their living costs through employment or through the benefit system.

What to do next

Talk to an Education Guidance Adviser based in your School.

REPEATING NOT USING +1

What this means academically

This allows you to enrol as a full-time student; regardless of the number of modules you are undertaking (1-6) and without using your +1. You may have already exhausted your +1 opportunity, or have elected to retain this opportunity for another time. You would be required to attend all classes and complete any outstanding assessments.

Attendance

As you are registered as a full-time student, you are required to attend classes and are subject to the terms of the Student Engagement Policy.

Cost/Tuition Fee

It costs £305 for each undergraduate module.

What this means for your funding

With this category of enrolment, you are eligible to apply for a student loan via SAAS. However, there is no entitlement to tuition fee or bursary support.

If you have the +1 available but do not wish to use this, you should ensure your SAAS application is only for the Student Loan, i.e. do not tick the boxes for Tuition Fee and Bursary support. If SAAS do award you Tuition Fee and Bursary support that you do not wish to receive, contact them immediately.

If you have already applied for SAAS for your next level of study, it is simple to amend this. Contact SAAS directly and let them know you now intend on repeating the year.

Pros and Cons

Pros: If you rely heavily on your student support package, this option allows you to continue to receive support through the student loan.

Cons: You will have to pay £305 per module in tuition fees.

What to do next

You will need to discuss your desire to repeat the year with your programme leader or personal tutor. In order to ensure you are correctly enrolled and get the correct funding, an additional form needs to be submitted to Registry. This form is the Repeat Year Form and your school can advise which staff in the school are authorised to sign this for you. You should get this form completed when your programme leader or personal tutor is registering you on the modules you need to do. Registry will then need to process the form before you are able to proceed with online enrolment.

REPEATING USING +1

What this means academically

This status allows you to enrol as a full-time student; regardless of the number of modules you are undertaking (1-6). You would be required to attend all classes and complete any outstanding assessments.

Attendance

As you are registered as a full-time student, you are required to attend classes and are subject to the terms of the Student Engagement Policy.

Cost/Tuition Fee*

It costs £305 for each undergraduate module, which would be covered by Tuition Fee support from SAAS.

What this means for your funding

If you have not previously used your +1 year of funding, you have the option to apply it in this instance. This means you can apply to SAAS for the full package of support, i.e. tuition fees, bursary and loan.

If you have not used the +1 before and it is available to you, applying to SAAS is simple. You just complete your application as normal, ensuring you tick the boxes to apply for your Tuition Fee and Bursary support, as well as the loan if want to. You should make sure you apply for the year of study you are repeating, and that you also tick the box to indicate you are repeating a period of study.

If you have already applied for SAAS for your next level of study, it is simple to amend this. Contact SAAS directly and let them know you now intend on repeating the year.

Pros and Cons

Pros: Every student is entitled to funding for (4yrs + 1). As mentioned above, this is one instance where the +1 can be applied.

Cons: You only get one '+1' year so it is important to use it wisely.

What to do next

You will need to discuss your desire to repeat the year with your programme leader or personal tutor. In order to ensure you are correctly enrolled and get the correct funding, an additional form needs to be submitted to Registry. This form is the Repeat Year Form and your school can advise which staff in the school are authorised to sign this for you. You should get this form completed when your programme leader or personal tutor is registering you on the modules you need to do. Registry will then need to process the form before you are able to proceed with online enrolment.

*If you are studying less than 50% of a normal full-time year, SAAS will pay UWS a lower tuition fee. This does not affect your living cost support, and will still count as you using your +1, i.e. any remaining balance of tuition fees is not available for you to use in the future.

Contact Us

As you can see, there are various options available to help you get back on track with your studies. We are here to help you work out which option is best for you, and to help you understand the impact of these options on your personal circumstances. You can book an appointment with an adviser using the contact details below:

Ayr Campus

Student Link, Main Reception

T: 01292 886005

Dumfries Campus

Student Link, Dumfries & Galloway College Building

T: 01387 345825

Lanarkshire Campus

Student Link, Almada Building

T: 01698 894448

Paisley Campus

Student Link, Elles Building West

T: 0141 848 3803

www.uws.ac.uk/fundingadvice

Please note: We are unable to give advice on your repeat year options via email. This is because it can get too complex to explain, and we want to make sure you get the best advice to inform your choice. If you would like to email us about another matter, please email fundingadvice@uws.ac.uk



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www.uws.ac.uk/fundingyourcourse