

## Guidance Notes Extract 2017-2018

### Country of birth in the UK

If you were born in Scotland, you or your parents have lived here for most of your life, and you have a current address here, you will be considered to be ordinarily resident in Scotland for bursary purposes.

If you were born in the UK, but are ordinarily resident in Scotland, unless other categories of entitlement apply, you are not eligible for a bursary or payment of tuition fees from the SSSC. In these circumstances, you should apply to the NHS Business Services Authority (NHSBSA) for England, the Education Authority for Northern Ireland or Social Care Wales respectively.

Anyone claiming ordinary residence in Scotland, who was not born in Scotland, or has not been living in Scotland for the last three years, must fill in the supplementary form and provide details of their residence in Scotland and other circumstances that support their claim. Please note that if residence in Scotland for any part of the last three years has been principally to study here you will not be considered ordinarily resident in Scotland but in your country of origin.

### Country of birth outside

If your place of birth is outside the UK, but you are now ordinarily resident in Scotland, have lived in the UK for the last three years and are a non-UK EC national or an EU overseas territories national or have settled status from the Home Office, you will be eligible for a bursary, including maintenance support and tuition fees. You must provide a copy of your passport or letter from the Home Office showing your settled status. For the purposes of this application form you are considered to be a non-UK EC national if you are a national of a member state of the EU, other than a UK national.

If you are a non-UK EC national or EU overseas territories national, you must provide your passport or **original** documentary evidence of your nationality.

If you are a non-UK EC national or EU overseas territories national who has not been resident in the UK for the last three years, but has been resident in the EEA and Switzerland or the EU overseas territories for the same period, you will be eligible for tuition fees only.

If you are from the European Economic Area (EEA) or Switzerland and have taken up an activity as an employed person in the UK, you may be eligible for an SSSC maintenance grant.

If you wish to be considered under this category, you will need to send in details of your employment for the last three years.

You cannot be considered as an EEA Migrant Worker if:

- A condition of your employment is that you study for a Postgraduate course approved by the Scottish Social Services Council  
or
- You leave your employment to start the course, unless the employment is in the social work sector.  
or
- You entered into employment solely for the purpose of obtaining a Postgraduate bursary from the Scottish Social Services Council

If you have indefinite or exceptional leave to remain in the UK, and you have been ordinarily resident in the UK for the last three years, you must supply your passport and the **original** document from the Home Office to confirm this, showing the date that this was granted. If the date is less than three years, you must provide additional documentary evidence that you have been ordinarily resident in the UK throughout this period, for example; council tax payments, benefits received employment details. This does **not** include time spent in the UK primarily for educational purposes.

If you have indefinite or exceptional leave to remain, but have not been ordinarily resident in the UK for the three years preceding the start of the course, you are not eligible for a bursary and/or tuition fees.

If you receive extended leave to remain or exceptional leave to remain in the UK after the start of the course, and up to the 31 December of the start of your academic year, you may still be eligible for a bursary, pro rata from the date that this has been granted.

If you have been granted asylum and/ or have refugee status before or during the course, you must provide original documentary evidence, normally your passport. You will be eligible for a bursary and tuition fees.

Residents of the Isle of Man or the Channel Islands are not eligible for a bursary or tuition fees.

If you are living in the UK on a student visa, you are not eligible for a bursary or tuition fees.

#### **Permanent residency in the UK for**

Please state whether your habitual or normal residence is within the UK. If you have not been resident at any time in the UK within the last three years, you must send in details of dates, the countries and any reason why you were abroad, along with the appropriate documentary evidence.