

Important Information for Graduands

Registration and Robing

Graduands and Diplomates should assemble for final registration and robing in the Easterbrook Hall **between 10am – 10.30am for the morning ceremony, and between 12.30 – 1pm for the afternoon ceremony**. The timing of each part of the ceremony has been very carefully planned, and you are asked to assist the University by being on time for registration.

Please note that Graduands/Diplomates arriving within 30 minutes of the ceremony may not be permitted to graduate.

Special Arrangements for Graduands

If you are physically or visually impaired and require special arrangements (e.g. wheelchair access) to enable you to graduate in person, please contact Emma Munday by email (emma.munday@uws.ac.uk) or by telephone on 01387 345830 at least 7 days before the ceremony.

Dress for Graduands/Diplomates

All Graduands/Diplomates are required to wear the full dress gown and to carry the hood relevant to the award they are about to receive; no other gown or hood should be worn. Mortar boards are NOT to be worn. Academic dress can be bought or hired from the University's Robemaker, Ede & Ravenscroft (www.edeandravenscroft.com). Please note that you should hire your gown at least 21 days prior to the date of your graduation ceremony.

You should dress as appropriate for a formal occasion. The recommended attire is:

For Men: Dark lounge suit, white shirt, dark tie and black shoes. A kilt may be worn with dark jacket. Recognised national dress may be worn.

For Women: Dark skirt or dark dress trousers, white blouse, black shoes. Graduands are advised to wear low heeled shoes as there are steps up to the platform. Recognised national dress may be worn.

You may not be permitted to graduate unless you are appropriately dressed.

Reception

Directly after the ceremony, graduates and their guests are warmly invited to a reception at Easterbrook Hall where light refreshments will be served. This will provide an opportunity for you to continue to celebrate your academic success.

Award Parchments

At the ceremony, you will be presented with your degree or award parchment. This is a legal and important document which should be kept securely and carefully. Please be aware that photographs of your parchment should be kept private, and should not be posted on social media, due to the dangers of unauthorised access to personal data or illegal copying of the University crest.

If you require any further assistance, please contact Student Administration by e-mail dumfries.graduation@uws.ac.uk or by phone 01387 345830. Information can also be found on the University website at www.uws.ac.uk/graduation