

Chapter 5

Code of Discipline for Students

- 5.1 The University is committed to creating an excellent student experience and enhancing opportunities for students to achieve success. Every student is a representative of the University and so is expected to behave in a way that enhances our reputation and allows us to meet this commitment to student success.
- 5.2 All students of the University are expected to:
- conduct themselves in an appropriate manner, at all times, in their day-to-day activities including in relation to their dealings with staff, other students and visitors to the University, both on and off the University campus,
 - co-operate with all members of staff, including those responsible for the safety and security of the University community;
 - comply with the expectations and commitments expressed in the *Student Success Policy Statement*.
- 5.3 The University's Procedures for Student Discipline or Fitness to Practise outline the procedures the University will follow to deal with incidents where a student's behaviour is unacceptable and will be applied in all instances of student misconduct.
- 5.4 Appendix A provides examples of what might constitute misconduct. The list is intended to provide examples only and will not prevent other acts or behaviour from being considered as misconduct.
- 5.5 When applying the University's Procedures for Student Discipline or Fitness to Practise the University commits to:
- Dealing with all allegations of misconduct in a fair and consistent manner;
 - Dealing with student disciplinary issues in a proportionate and transparent way, as soon as issues become apparent;
 - Respecting the need for confidentiality in relation to disciplinary or Fitness to Practise issues;
 - Giving students the opportunity, both orally and in writing, to respond to any charge or charges laid against him or her and to present evidence on his or her behalf;
 - Making sure students have their case heard impartially by a Disciplinary or Fitness to Practise Committee the members of which

have no previous involvement in the matters forming the basis for the charge or charges; and

- Allowing students a right of appeal against any decision of the Disciplinary or Fitness to Practise Committee (within the limits set out in the University Procedures for Student Discipline or Fitness to Practise) to the Senate Appeals Committee.

Appendix A - Examples of misconduct

The University recognises two categories of misconduct - Academic and Non-academic misconduct.

Academic Misconduct

Academic misconduct is any type of cheating in any assessment, for example:

- a) Cheating – as defined in Regulation 3.49
- b) Plagiarism - as defined in Regulation 3.51
- c) Misrepresentation of the results of experimental work or the presentation of fictitious results.
- d) Collusion – an unauthorised and unattributed collaboration of students in a piece of assessed work.
- e) Bribery – paying or offering cash or gifts as an inducement for information or to obtain an advantage in an assessment.

Non-Academic Misconduct

Non- academic misconduct may involve conduct relating to the following:

- a) Bringing the University into disrepute including bringing an associated professional, statutory and/or regulatory body, into disrepute.
- b) The intentional or reckless damage or defacement of University property, the property of other members of the University community, or the property of a third party when engaged in University activities. This will also include the unauthorised occupation of University land or premises.
- c) Inappropriate Conduct such as:
 - Conduct that endangers the safety or well-being of others.
 - Assault of or threatening behaviour towards any student, member of staff or visitor to the University.
 - Violent, indecent, disorderly, threatening or offensive behaviour or language (whether spoken or in writing, including electronically) whilst on University premises or engaged in any University activity, including the use of University IT systems while off campus.
 - Obstruction of, or improper interference with, the functions or activities of the University or any student, member of staff or any visitor to the University.
 - Misappropriation or misuse of University funds or assets.

- Any misconduct which falls within the 'Unacceptable Use of IT' as noted in the University's IT Acceptable Use Statement.
- Distributing or publishing material, electronically or otherwise, which is offensive, intimidating, threatening, indecent or illegal.
- Failure to disclose any criminal charges or convictions.
- Possession, use or sale of controlled substances.
- Conduct which constitutes a criminal misconduct where that conduct:
 - took place on University premises, or
 - affected or concerned other members of the University community, or
 - damages the good name of the University, or
 - itself constitutes misconduct within the terms of this Code, or
 - is a misconduct of dishonesty, where the student holds an office of responsibility in the University, or
 - where that conduct brings into question issues of professional practice.
- Failure to comply with a previously-imposed penalty under this Code.