<u>Date</u>	Reason	<u>Location</u>	<u>Amount</u>
September 2020			
01/10/2020 – Travel	Flight to London for UWS London Campus meetings	Glasgow, UK	£107.11
15/10/2020 – Travel	Train from airport to UWS London Campus	Hounslow, UK	£37.00
16/10/2020 – Accommodation	Accommodation in London for meetings at UWS London Campus	London, UK	£72.96
16/10/2020 - Travel	Oyster Card top up in London, for business travelling purposes	Paddington, UK	£30.00
17/10/2020 – Subsistence	Business lunch	Glasgow, UK	£75.05

Total: £322.12