**PART 1 INSTRUCTIONS:** PGR Coordinator to email the form to [pgr@uws.ac.uk](mailto:pgr@uws.ac.uk) for Part 1 approval within 1 week.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **PART 1: NOMINATION OF INDEPENDENT CHAIR (Completed by relevant PGR Coordinator)** | | | | | | |
| **Chairperson’s name** | | | |  | | |
| **Number of Doctoral examinations as Chair** | | | |  | | |
| **Date Training Attended (if no previous doctoral examinations as Chair)** | | | |  | | |
| **PART 2: APPROVAL ON BEHALF OF DOCTORAL COLLEGE BOARD (completed by Chair of Doctoral College Board C-DB)** | | | | | | |
| **Name** |  | **Signature** |  | | **Date:** |  |

**Report of the independent non-examining Chair on the oral examination of a postgraduate research degree candidate.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **PART 3: CANDIDATE AND THESIS – Completed by Doctoral College before sending to PGR Coordinator** | | | | | |
| **Candidate’s name** |  | | | **Banner ID** |  |
| **School** | Business and Creative Industries | **Campus** | London | **Degree** | DBA |
| **Title of submitted thesis**  ***(Sentence case)*** |  | | | | |

|  |  |  |
| --- | --- | --- |
| **PART 4a: DOCUMENT CHECK LIST** | | |
| Preliminary examiners reports (PER forms) available and discussed by examiners. | **Yes** | **No** |
| Completed Joint Examiners Report (JER form) submitted to the Doctoral College. | **Yes** | **No** |
| Copies of completed Joint Examiners Report (JER form) given to Candidate and Lead Supervisor. | **Yes** | **No** |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **PART 4b: THE ORAL EXAMINATION – VIVA VOCE (Section 1)** | | | | | |
| Date of Viva Voce |  | Start time |  | End time |  |

|  |  |  |
| --- | --- | --- |
| **PART 4c: THE ORAL EXAMINATION – VIVA VOCE (Section 2)**  ***The following questions are intended to confirm to the Doctoral College Board that the oral examination process was conducted appropriately and in accordance with the University’s regulations.*** | | |
| Was the oral examination conducted rigorously, equitably, appropriately, fairly and consistently and was the process transparent and supportive? | **Yes** | **No** |
| Was the oral examination conducted according to the University’s research degree regulations, procedures, policy and practice? | **Yes** | **No** |
| Did the Examiners reach a consensus as to the recommended outcome of the examination? | **Yes** | **No** |
| In facilitating this consensus, did you have any causes for concern? | **Yes** | **No** |
| if Yes, please provide further details: |
| Please provide further details, if you answered NO to any of the **first three** questions above: | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **PART 5: INDEPENDENT CHAIR** | | | |
| **Name** |  | **School** |  |
| **Signature** |  | **Date** |  |

**INSTRUCTIONS:** Independent Chair to submit completed form along with completed PER and JER forms and returned theses to Doctoral College **within 3 days** of Viva.