**IMPORTANT NOTE:** Part 1 to be completed by Doctoral College and the form emailed to Internal Examiner 1 **within 5 days** of receiving Joint Examiners Report.

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| **PART 1: CANDIDATE AND THESIS – Completed by Doctoral College and submitted to Internal Examiner 1.** | | | | | |
| **Candidate’s name** |  | | | **Banner ID** |  |
| **School** | Business and Creative Industries | **Campus** | London | **Degree** | DBA |
| **Lead Supervisor’s name** |  | | | | |
| **Proposed title of thesis(i)**  ***(Sentence case)*** |  | | | | |
| **Submitted title of thesis(ii)**  ***(Sentence case)*** | (if different from proposed) | | | | |

(i) Title of thesis as proposed by a Candidate on TEA form.

(ii) Title of thesis submitted for examination on RTS form.

**IMPORTANT NOTE:** Part 2a and Part 2b to be completed and authorised by Internal Examiner **within 2 weeks** of receiving corrected thesis for minor corrections or **within 3 weeks** of receiving corrected thesis for major corrections.

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| **PART 2a: Complete and accurate title of the thesis to be included as this will appear on the official award certificate.** | | | | | | |
| **Do corrections include changes to the title of corrected thesis?** | | | | **Yes** | | **No** |
| **Final thesis title (if YES)**  ***(Sentence case)*** |  | | | | | |
| **Any further comments** |  | | | | | |
| **PART 2b: APPROVAL OF CORRECTED THESIS – Completed by Internal Examiner 1** | | | | | | |
| I confirm that I have reviewed the revised thesis and its title, and that following corrections it meets the requirements in accordance with the examiners’ recommendations. I recommend that the degree (as above) be awarded. | | | | | | |
| **Major corrections only (if agreed by Examiners):** Has the revised thesis been sent to External Examiner(s) to inform approval of the Internal Examiner 1? | | | | **Yes** | **No** | |
| **Major corrections only (if agreed by Examiners):** External Examiner(s) have responded with feedback on the revised thesis. | | | | **Yes** | **No** | |
| **Name** |  | **School** | Please select. | | | |
| **Examiner’s signature:** |  | **Date:** | Please enter a date | | | |

**IMPORTANT NOTE:** Part 3 to be completed by Chair of the Doctoral College Board (DCB)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **PART 3: GRANTING AWARD ON BEHALF OF DOCTORAL COLLEGE BOARD**  **(completed by DCB Chair)** | | | | | |
| On behalf of Doctoral College Board, I approve the examiner’s recommendation and confirm that all requirements for the award as described in Part 1 have been met. | | | | | |
| **Name** |  | **Signature** |  | **Date:** | Please enter a date |

**INSTRUCTIONS:** Once the review of the corrected thesis is finalised, the form **must** be completed and signed electronically by Internal Examiner 1 before submitting to Doctoral College to [pgr@uws.ac.uk](mailto:pgr@uws.ac.uk).