**Graduate Apprenticeship Application – September 2025**

**Applicant Information**

Please complete this document in full and upload along with your application. If your application is successful, you may also be required to submit additional information required by the funding body.

You must also apply to Student Awards Agency Scotland (SAAS) for funding to cover the cost of your tuition fees. Before submitting your application to UWS, please ensure that you meet [SAAS eligibility](https://www.saas.gov.uk/full-time/graduate-apprenticeships-funding).

**Your application will not be considered until you have provided all necessary documentation**.

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| **Applicant Name** |  |
| **Programme** |  |
| **Year of Entry (e.g. 1st year)** |  |
| **Employer** |  |
| **Employer Contact Email** |  |

**Personal Statement**

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| *Please provide a brief statement explaining why you want to undertake this programme and how you feel it will benefit you in your career.* |

I confirm that

* I am ordinarily resident in Scotland (as per [SAAS eligibility](https://www.saas.gov.uk/full-time/graduate-apprenticeships)).
* The premises I work in are located in Scotland.
* I have the right to live and work in Scotland.

*If you are offered a place on a GA programme, you may be required to provide evidence of the above as required by Scottish Funding Council.*

***You must also apply for SAAS Funding. Further information can be found*** [***here***](https://www.saas.gov.uk/full-time/graduate-apprenticeships-funding)***. You will not be able to enrol until you have received a SAAS Award Letter.***

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**Evidence of Employer Support**

Your employer must provide the required information in full as evidence that they support your application. You should upload it as part of your application.

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| **Applicant Name** |  |
| **Programme** |  |
| **Employer** |  |
| **Employer Address** |  |
| **Employer Contact Name** |  |
| **Employer Contact Email** |  |

**Employer Supporting Statement**

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| *Please provide a supporting statement to accompany your employee’s application.* |

I agree to

* Release the apprentice for the equivalent of one day per week to complete their studies (as per programme delivery specification).
* Allow the apprentice access to company information as required to meet programme/ learning needs.
* Support 1:1 meetings between the apprentice and their Workplace Mentor.
* Attend meetings with UWS (and its representatives) as required.

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| **Signed on behalf of employer** |  |
| **Print Name** |  |
| **Job Title** |  |
| **Date** |  |