eVisa and UKVI Account

UKVI have replaced physical documents including Biometric Residence Permits (BRPs) with an online record of your immigration status. This is known as an eVisa. All students should now create a UKVI account to access their eVisa.

How to create a UKVI account to access your eVisa?

Create your UKVI account on the **UK government website** and watch their **helpful support videos** that explain what an eVisa is and how you can access your eVisa.

You will need:
- Your date of birth
- Your BRP Number or Unique Application Number (UAN)
- Your passport (if you do not have a BRP)
- Access to a personal email address and phone number
- Access to a smartphone

Help to create a UKVI account is available from the **UK government website**.

Once you have created your UKVI account you will be able to view the details of your eVisa online including your type of permission, when it expires and your conditions of stay. You will also be able to update your personal details and register your passport in your UKVI account so that you can easily travel to and from the UK.

Sharing information about your immigration status

Employers, landlords and/or other organisations in the UK may need to check your immigration status, for example, to check whether you are allowed to work, rent somewhere to live, or access public services. See our handy **YouTube video** for more information on accessing your eVisa.

Once you have created your UKVI account and accessed your eVisa, you can use the **'view and prove'** service on the **UK government website**. Sign into your UKVI account to share relevant information about your immigration status. You will need to make sure that you select the correct reason for sharing your information so that the appropriate details are selected. You will then be given a **share code**. This can be passed on to the person you want to share your status information with.

The share code will give that person time limited access to the relevant information. You will also need to give them your date of birth, so they can prove they have your permission to check your information. For more information about working in the UK as a Student visa holder, see the International Student Support SharePoint page. Scroll to the **'Resources for UWS students'** section and under the subheading **'Working in the UK'** you can access advice and information including guidance on **'UKVI Right to Work Checks'**.

Proving your immigration status when travelling

Student visa holders are expected to be in the UK during term time and can only travel during official UWS holidays or after reaching the course end date on your CAS. If travelling get a share code to prove your immigration status before you travel. Your carrier may ask to see it. A **share code** is valid for 90 days.

It is important that your passport details are up to date in your UKVI account. If you need to update your passport details, you can do so on the **UK government website**. Not doing so may mean that your travel is delayed or that you are denied boarding by the carrier.

When your eVisa ends

If you want to stay in the UK after your current eVisa ends, you must make a new application before your eVisa expires. UKVI recommend that you do not apply more than 28 days before your current permission ends. You may be able to still use your most recent BRP to apply for further permission digitally and avoid the need to provide your fingerprint biometrics again, even after your BRP has expired.

Lost/stolen passports

If you lose your passport, or it is stolen, you will need to report this to the police and make an application for a replacement passport. You should contact your country's embassy, consulate, or high commission for information on how to obtain a replacement passport. There may be a considerable wait to obtain a replacement passport. The International Student Support team are unable to speed up this process. Also see the **UK Council for International Student Affairs (UKCISA) website** for advice.

UKVI account or eVisa issue

If you have an issue with your UKVI account or your eVisa, see the **UK government website** (scroll to the **'If you need help'** heading towards the bottom of the page).

Contact UKVI to correct a vignette or eVisa

To correct an error on your vignette (sticker in your passport) see the **UKVI website** for information on correcting an incorrect endorsement and arrange to speak to the International Student Support team if you require support to correct an error. Information on how you can arrange to speak to the International Student Support team is at the end of this guide.

A change in circumstances must be reported on the **UKVI website**. Inform the Home Office as soon as possible if any of your personal details have changed (for example your passport or address). You could receive a fine if you fail to inform UKVI of any changes to your circumstances within the required timescale.

Correct an eVisa error

You must report an eVisa error to UKVI and request an eVisa correction online. See the **UK government website** for full guidance and to report an error.

You can also submit an enquiry to UKVI through the following channels:

• **UKVI eVisa Webchat**

• Call the UK Visas and Immigration Contact Centre on 0300 790 6268 (select option 2). This service is available Monday to Thursday (excluding bank holidays) from 9 am to 4.45 pm and

on Friday (excluding bank holidays) from 9 am to 4.30 pm. Call charges may apply - see the **UKVI website** for information on call charges.

- If you are not able to dial an 0300 number, call UKVI on 0203 875 4669 (select option 4, then option 2, then option 2 again)

- **UKVI website**

- It is important that you provide UWS with your updated immigration permission when you have it. See the **UWS website** for more information. If you forget to provide updated documents to UWS, this could affect your future visa applications in the UK, for example, if you apply for the Graduate visa or Student visa extension.

Contact the International Student Support Team

- **On Campus Drop-in Sessions:** See the team's **Events Calendar** for details of on campus drop-in sessions.

- **Q & A Appointments:** To book an online (Microsoft Teams) Q & A quick appointment, visit our dedicated **Bookings page**. This can be accessed 24/7 and you can select a Q & A appointment on your preferred day. You will be allocated 10-minutes to speak in private to a member of the International Student Support Team.

- **30 Minute Appointments:** These appointments are available in person on campus, or online via Microsoft Teams. You can book this type of appointment by contacting the Student Hub team online or in person. Visit the **Student Hub page** for up-to-date contact details.

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