



## BIOMETRIC RESIDENCE PERMITS (BRP) COLLECTION

### DO I NEED TO COLLECT MY BRP?

Yes. Normally if you are granted a short stay permit to come to the UK, you need to collect your BRP from a specified Post Office within 10 days of arrival. You will not be penalised for being unable to collect your Biometric Residence Permit (BRP) while coronavirus measures are in place.

### WHEN CAN I COLLECT MY BRP?

If you are required to self-isolate on arriving in the UK, do not go to the Post Office until you have met the 10 days self-isolation requirements. Your decision letter will tell you the date from which your BRP will be available for collection. You may go on or after this date if you have met the self-isolation requirements.

### WHAT DO I NEED TO TAKE TO COLLECT MY BRP?

You must bring with you

1. The passport or travel document which contains your 30 or 90 day visa.
2. Your decision letter.

### WHERE DO I COLLECT MY BRP?

Visit the [Post Office website](#). Click on the red **'Branch Finder'** link at the top right of the screen. Enter the postcode or street name of the Post Office address stated on your home office BRP collection letter then click the red **'Choose a service'** link and choose 'Home Office Biometric Enrolment' and hit the red **'Search'** button. You will then be directed to the branch opening hours and a map of where it is located. You can use [Google Maps](#) to get directions to the Post Office.

### WHAT DO I DO AFTER I HAVE COLLECTED MY BRP?

You must check your BRP carefully when you receive it, to make sure that all the details on it are correct. If you find a mistake, you must report it [online](#) within 10 working days of receiving your BRP.

### WHAT DO I DO IF THERE IS A CHANGE IN MY CIRCUMSTANCES?

You must inform the Home Office immediately if any of your personal details have changed (for example your address). Changes must be reported [online](#).

### WHAT TO DO IF MY BRP IS LOST/ STOLEN OR DAMAGED?

If you have lost your passport, visa/vignette or BRP, you will find further information on the [UWS website](#).

Please note that the instructions you need to follow are different depending on whether your documents are lost/stolen inside or outside the UK. If you lose your BRP, please take action as soon as possible, as you may be fined if you do not apply to replace your BRP within 1 month.

Please contact International Student Support if you need assistance replacing your lost or stolen documents ([internationaladvice@uws.ac.uk](mailto:internationaladvice@uws.ac.uk)).